

Bolsover District Council

Safety Committee

7th November 2016

Accident and Stress Statistics Report

Report of the Health and Safety Advisor

This report is public

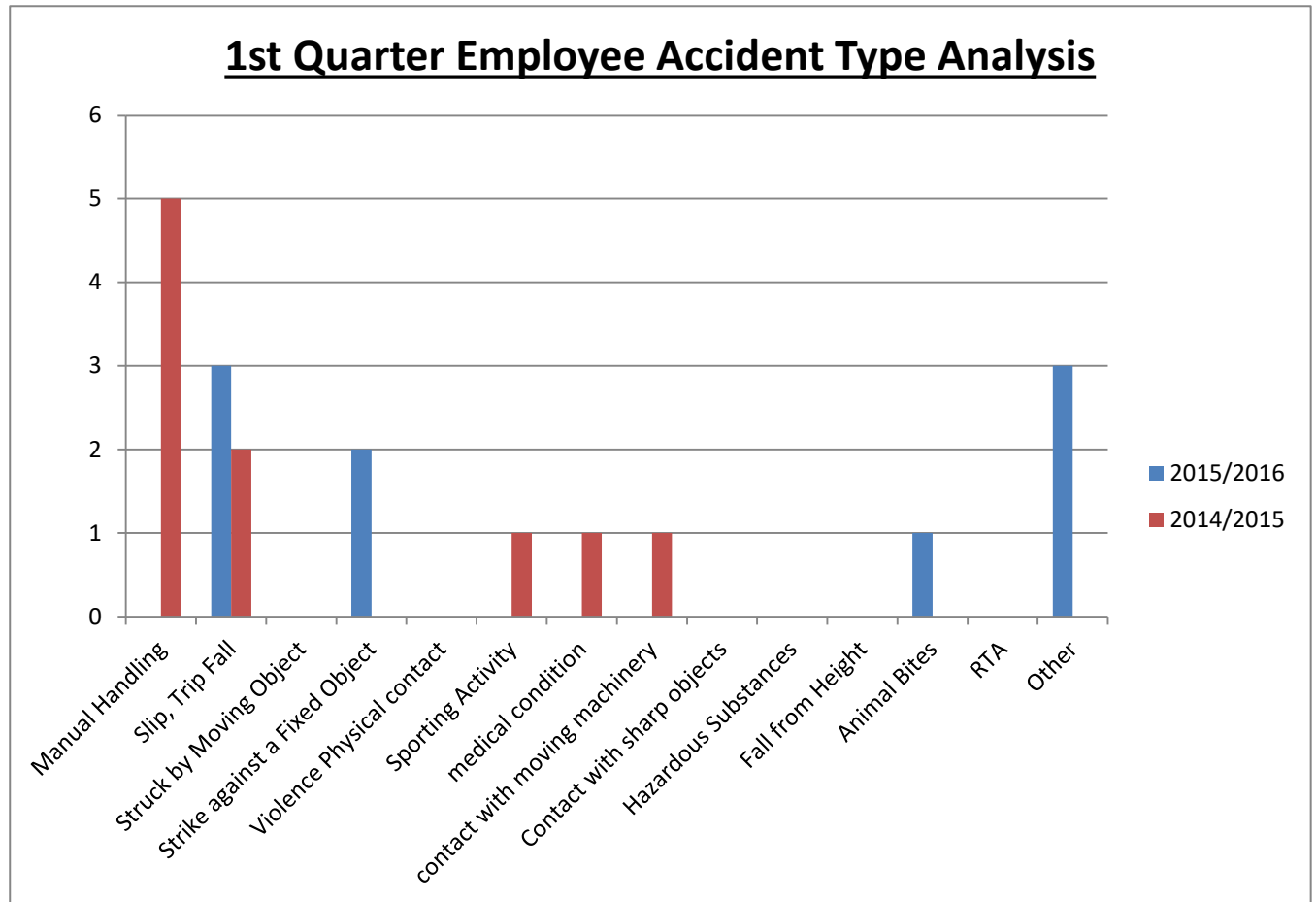
Purpose of the Report

- To provide an update on the authorities accident performance over the last quarter.
- To allow comparison of current accident performance against historical data to demonstrate whether effective continual improvement is being achieved.
- To review key accident indicators so that potential accident trends can be identified and intervention strategies can be developed and delivered.

1 ACCIDENT ANALYSIS DATA & GRAPHS

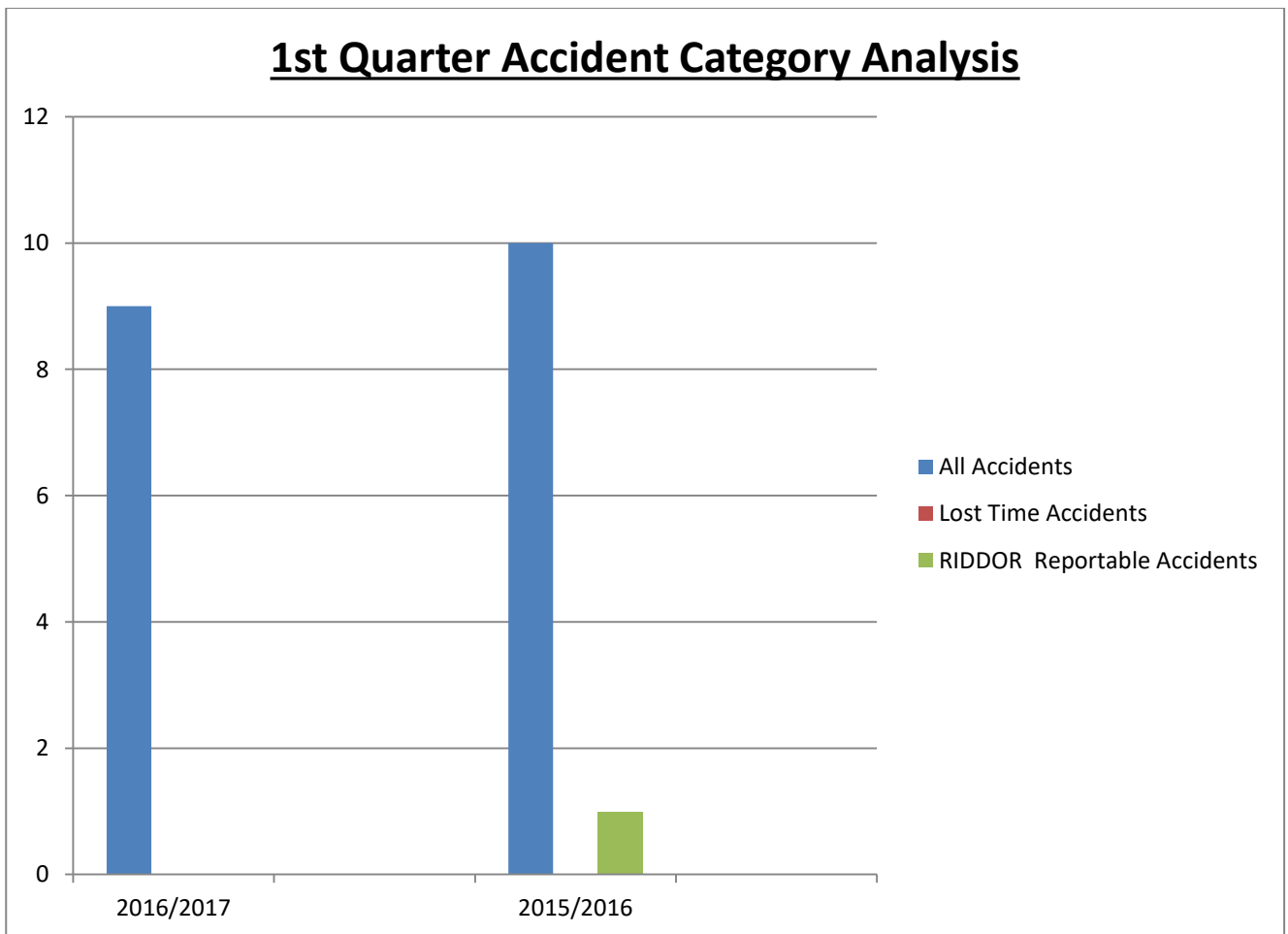
1.1.1 Accident Type

CATEGORIES	Manual Handling	Slip, Trip Fall	Struck by Moving Object	Strike against a Fixed Object	Violence Physical contact	Sporting Activity	medical condition	contact with moving machinery	Contact with sharp objects	Hazardous Substances	Fall from Height	Animal Bite	RTA	Other	TOTAL
2016/2017	0	3	0	2	0	0	0	0	0	0	0	1	0	3	9
2015/2016	5	2	0	0	0	1	1	1	0	0	0	0	0	0	10



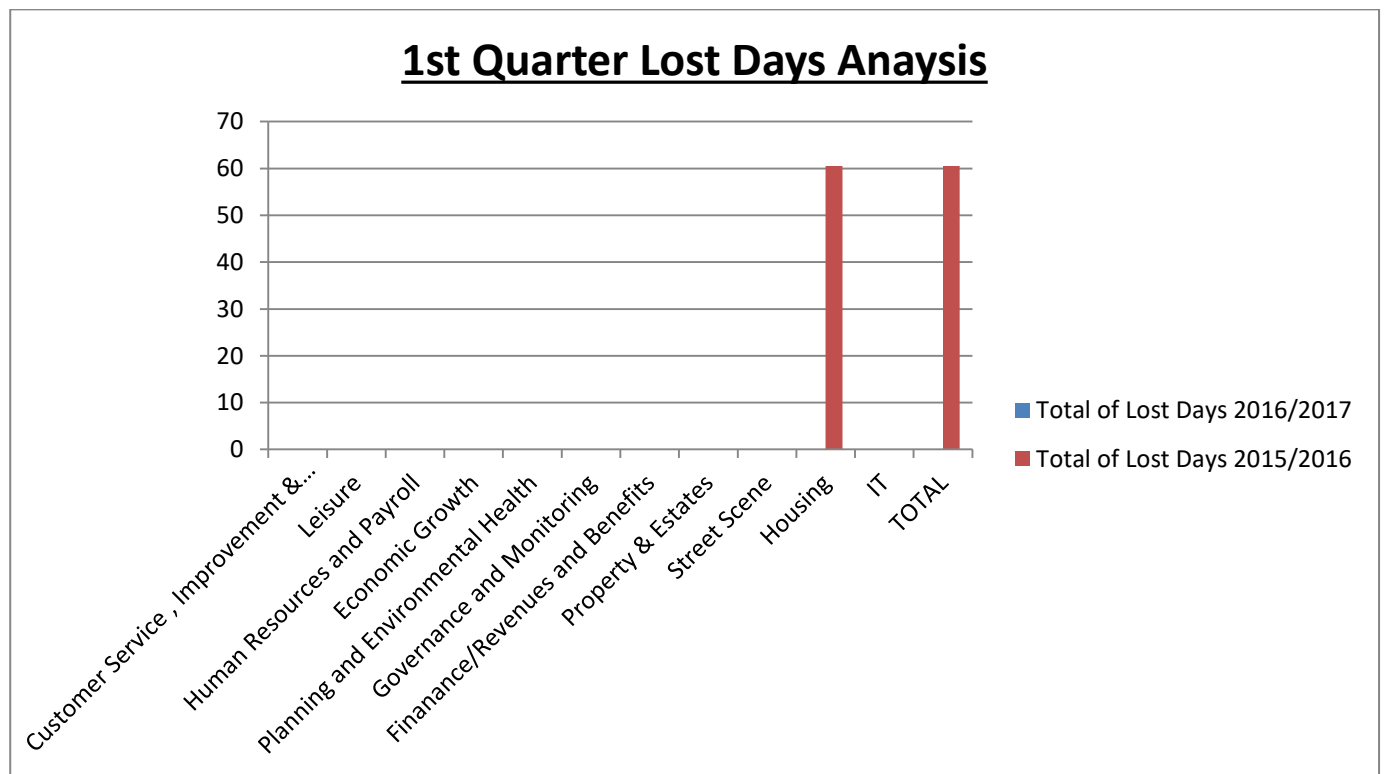
1.1.2 Accident Category Totals

MONTH	Employee Accident Numbers 2016/2017			Employee Accident Numbers 2015/2016		
	All Accidents	Lost Time Accidents	RIDDOR Accidents	All Accidents	Lost Time Accidents	RIDDOR Accidents
April	4	0	0	2	1	0
May	2	0	0	5	0	0
June	3	0	0	3	0	1
July				6	1	0
August				5	0	0
September				2	0	0
October				4	0	0
November				5	2	0
December				1	0	0
January				2	0	0
February				3	1	0
March				3	0	0
1 st Quarter	9	0	0	10	1	1
2 nd Quarter				13	1	0
3 rd Quarter				10	2	0
4 th Quarter				8	1	0
TOTALS	9	0	0	41	5	1



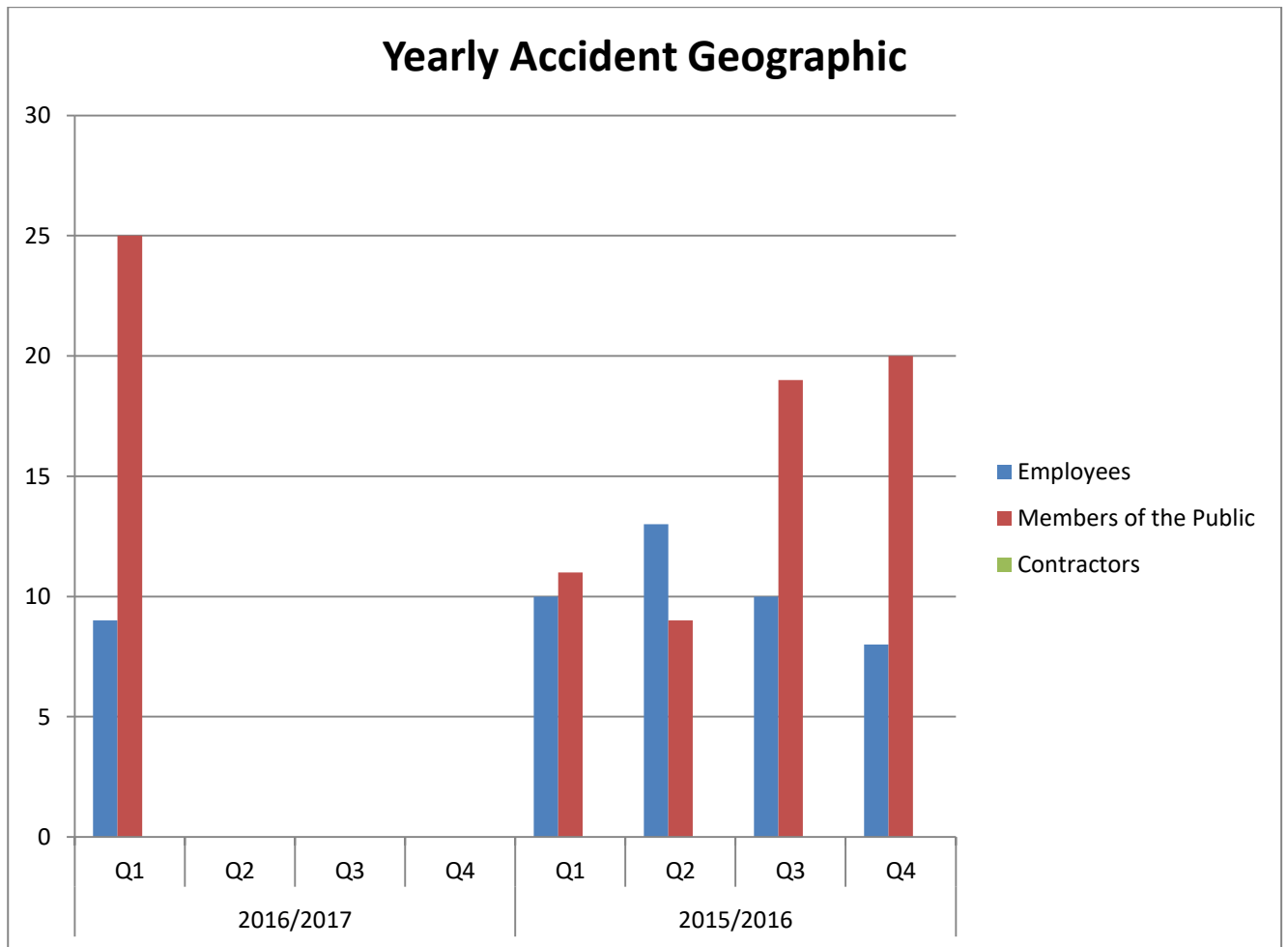
1.1.3 Accident Lost Days

	Lost Days for 1 st Quarter 2016/2017	Total Lost Days 2016/2017	Lost Days for 1 st Quarter 2015/2016	Total Lost Days to End of 1 st Quarter 2015/2016
Customer Service and Improvement	0	0	0	0
Leisure	0	0	0	0
Human Resources and Payroll	0	0	0	0
Economic Growth	0	0	0	0
Planning and Environmental Health	0	0	0	0
Governance and Monitoring	0	0	0	0
Finance/Revenues and Benefits	0	0	0	0
Property & Estates	0	0	0	0
Street Scene	0	0	0	0
Housing	0	0	60.5	60.5
IT	0	0	0	0
TOTAL	0	0	60.5	60.5



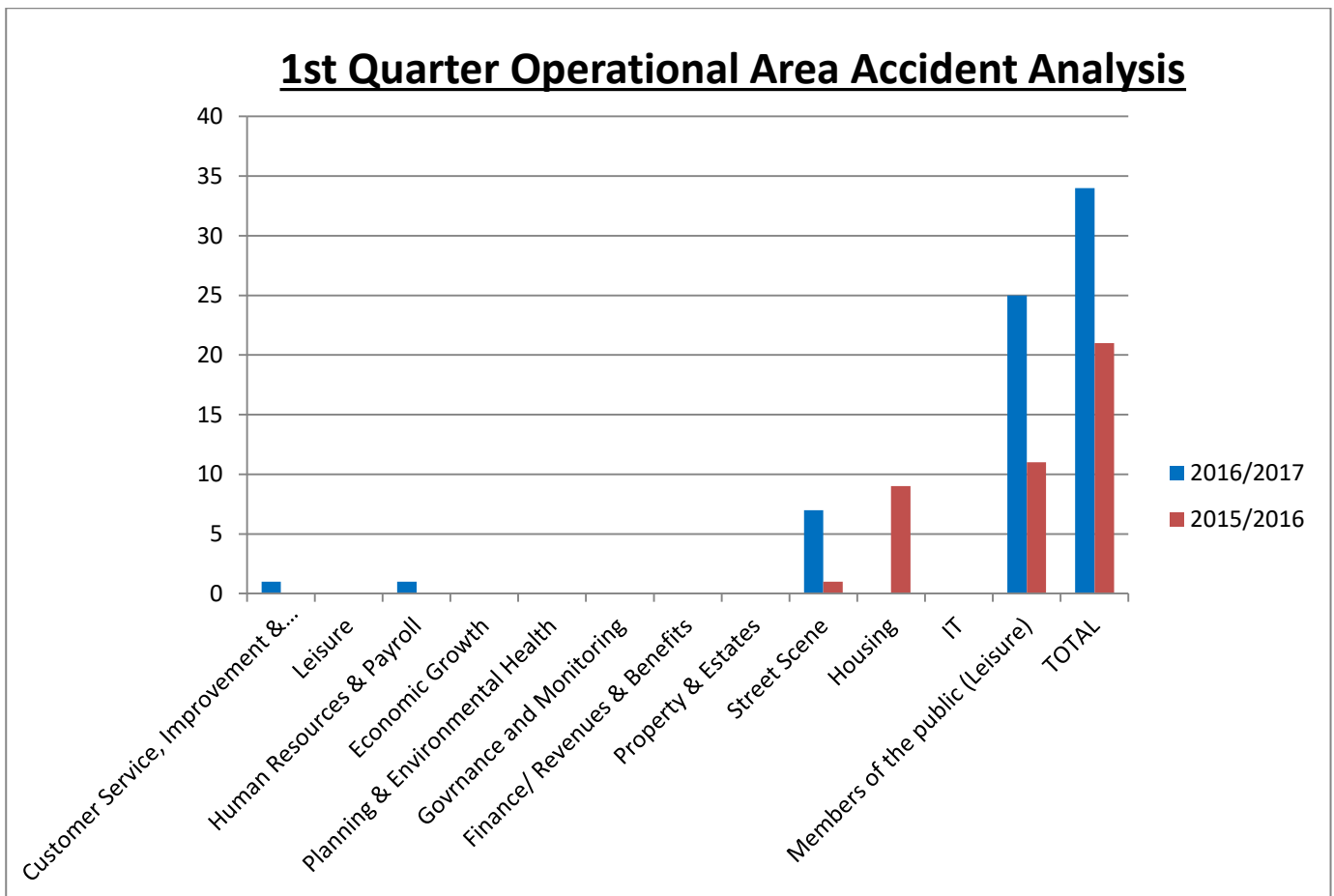
1.1.4 Accident Geographic

MONTH	2016/2017			2015/2016		
	Employees	Members of the Public	Contractor	Employees	Members of the Public	Contractor
April	4	5	0	2	2	0
May	2	6	0	5	5	0
June	3	14	0	3	4	0
July				6	2	0
August				5	5	0
September				2	2	0
October				4	5	0
November				5	11	0
December				1	3	0
January				1	5	0
February				3	9	0
March				3	6	0
1 st Quarter	9	25	0	10	11	0
2 nd Quarter				13	9	0
3 rd Quarter				10	19	0
4 th Quarter				8	20	0
TOTALS	9	25	0	41	59	0



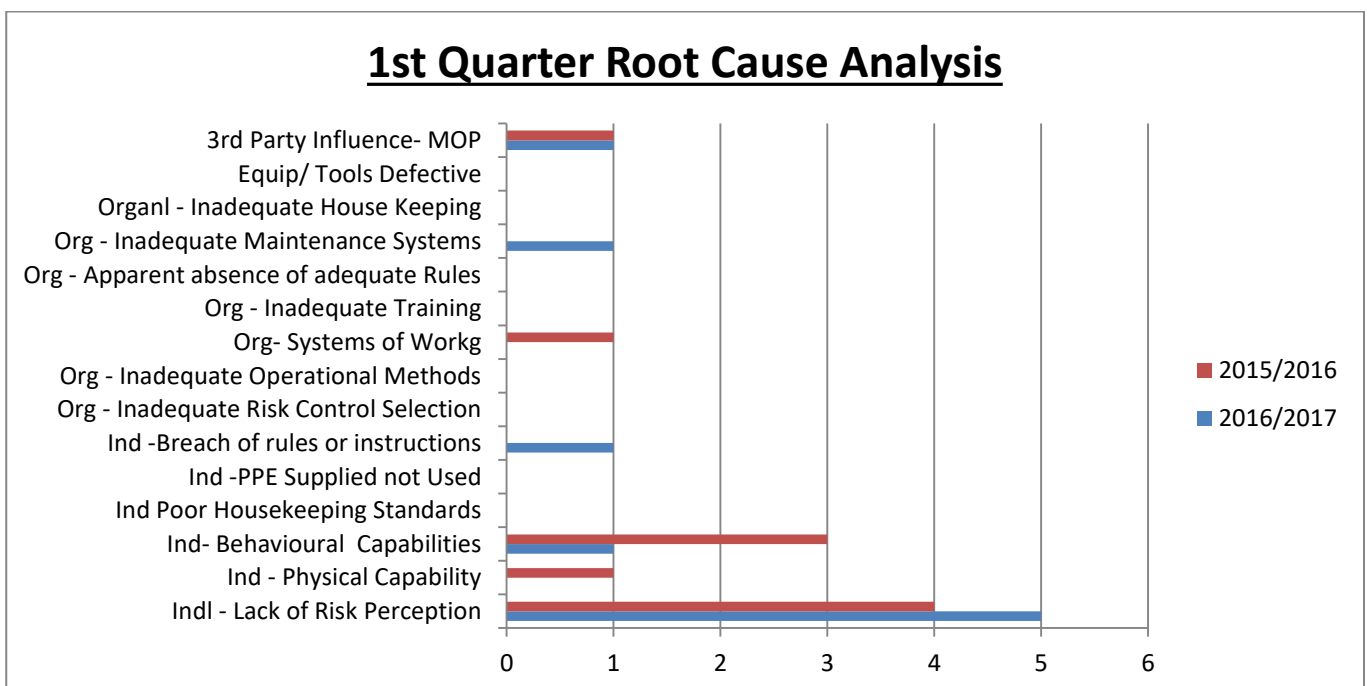
1.1.4 Operational Area Accidents

	1st Quarter Accidents Totals 2016/2017	Yearly Accidents Totals 2016/2016	1stQuarter Accidents Totals 2015/2017	Yearly Accidents Totals to end of 1 st Quarter 2015/2016
Customer Service & Improvement	1	1		
Leisure				
Human Resources & Payroll	1	1		
Economic Growth				
Planning & Environmental Health				
Governance and Monitoring				
Finance/ Revenues & Benefits				
Property & Estates				
Street Scene	7	7	1	1
Housing			9	9
IT				
Members of the Public (Leisure)	25	25	11	11
TOTAL	34	34	21	21



1.1.5 Incident Root Cause

1st QUARTER EMPLOYEE ROOT CAUSE CATEGORIES	1st Quarter 2016/2017	Yearly Total to end of 1st Quarter 2016/2017	1st Quarter 2015/2016	Yearly Total to end of 1st Quarter 2015/2016
Ind. - Lack of Risk Perception	5	5	4	4
Ind. - Physical Capability			1	1
Ind.- Behavioural Capabilities	1	1	3	3
Ind. Poor Housekeeping Standards				
Ind. -PPE Supplied not Used				
Ind.- Breach of Rules or Instructions	1	1		
Org - Inadequate Risk Control Selection				
Org - Inadequate Operational Methods				
Org - Systems of Work			1	1
Org - Inadequate Training				
Org - Absence of adequate Rules				
Org - Inadequate Maintenance Systems	1	1		
Org - Inadequate House Keeping				
Equipment/ Tools Defective				
3rd Party Influence- member of the public	1	1	1	1
TOTAL	9	9	10	10



1.1.6 Key Issues Identified.

- The main causes of employee accidents in the quarter were:
 - Slips, Trips & Falls on same Level (33.35%)
 - Other (3 Different Incidents) (33.35%)
 - Strike against a Fixed Object (22.2%)
 - Animal Bite (11.1%)
- The number of employee accidents recorded in the quarter is 10% less than the figure recorded for the corresponding period last year.
- The number of days lost recorded in the quarter has significantly reduced from the same period last year with 60.5 days recorded in 2015/2016 and zero being recorded in 2016/2017.
- The overall number of accidents occurring within the authority in the 1st Quarter has risen by a figure of 61.9% over the same period last year. This increase is largely due to a 227% rise in the number of public accidents reported however most of these are of a very minor nature but this situation is being closely monitored to ensure there is not an underlying issue.
- In 2015/2016 public accidents accounted for 52.3% of all accidents recorded in the 1st Quarter, whereas in the current year public accidents accounted for 73.5.3% of the total.
- Street Scene (77.7%) remains the operational area with the highest number of accidents occurring in the quarter however this is very much in line with the risk profile of the operation area.
- The main route cause of employee accidents were Lack of Risk Perception (55.5%), Individual Factors (22.2%), Organisational Factors and 3rd Party (11.1%).

1.2 KEY PERFORMANCE INDICATORS

Accident Incident Rate (AIR)

$$\text{AIR} = \frac{\text{Number of Reportable Accidents over last 12 months} \times 100,000}{\text{Average Number of Permanent Employees for Period}}$$

$$= \frac{0 \times 100,000}{415}$$

$$= \text{zero (As at 30th June 2016)}$$

SHE Assure H&S User Group Benchmark AIR Figure – 3.36 (As at 30th June 2016)

Accident Frequency Rate (AFR)

$$\text{AFR} = \frac{\text{Number of Reportable Accidents} \times 100,000}{\text{Total Number of Person Hours Worked}}$$

Total Number of Hours Worked = Weekly Hours X Number of Weeks (50 is taken as base a base figure) X Average Number of Permanent Employees.

$$= \frac{0 \times 100,000}{37 \times 50 \times 415}$$

$$= \frac{100,000}{767,750}$$

= zero (As at 30th June 2016)

Hours since Last Reportable Accident

Person Hours Worked per Day X Number of Full Time Equivalent Employees X
Number of days since Last Reportable Accident

Date of Last Reportable Accident – 1st June 2015.

$$= (5.29 \times 382) \times 384$$

$$= 775,979 \text{ Hours (As at 30th June 2016)}$$

1.3 EMPLOYEE ACCIDENT RECORDS

Date of Incident	Incident Details	Type of Incident	Incident Severity	Lost Time Days (Actual)	Report able?
05/04/2016	Scalded arm when making tea	HR & Payroll	Other	Minor Injury - No Lost Days	0.00
05/04/2016	Slipped down stairs carrying underlay during house clearance	Streetscene	Slips trips falls on same level	Minor Injury - No Lost Days	0.00
12/04/2016	Bitten by dog when delivering bin	Streetscene	Animal Bite	Minor Injury – No Lost Days	0.00
18/04/2016	Tripped on loose floor covering in Garage	Transport	Slips trips falls on same level	Minor Injury - No Lost Days	0.00
05/05/2016	Slipped whilst covering skip with netting	Streetscene	Slips trips falls on same level	Minor Injury - No Lost Days	0.00
20/05/2016	Cutting boot lace with own pen knife and cut finger	Streetscene	Other	Minor Injury - No Lost Days	0.00
13/06/2016	Cut finger when caught on side of desk drawers	Customer Services	Striking against fixed object	Minor Injury – No lost Days	0.00
21/06/16	Collecting fly tipped waste and sustained needlestick	Streetscene	Other	Minor Injury – No lost Days	0.00
23/06/2016	Cut back on some loose mesh in back of truck	Streetscene	Striking against fixed object	Minor Injury – No lost Days	0.00

2 Conclusions and Reasons for Recommendation

All Items – It is recommended that the committee consider and note the information provided.

3 Consultation and Equality Impact

The report will be formally reviewed at the health and safety pre-meeting. Any issues highlighted by this process will then be referred to the Equalities and Diversities' Officer for guidance and resolution.

4 Alternative Options and Reasons for Rejection

Not applicable for this report.

5 **Implications**

5.1 **Finance and Risk Implications**

It is not envisaged that there is any significant financial implications connected with this report as the report seeks to provide the Safety Committee with accident performance data to enable it to effectively monitor the authorities overall health and Safety performance and any financial outlays would have already been addressed as part of the accident investigation process.

5.2 **Legal Implications including Data Protection**

The report should not have any legal implications on the authority other than ensuring that sufficient information has been supplied to ensure it can manage its health and safety provision and meet all requirements of the Management of Health and Safety Regulations 1999.

5.3 **Human Resources Implications**

There are no initial human resources implications connected with this report however should accident investigation findings show the individual or individuals have failed to work appropriately in-line with agreed procedures then it may be necessary to evoke the authority's disciplinary procedures as a means of dealing with this.

6 **Recommendations**

It is recommended that the committee consider and note the information provided.

7 **Decision Information**

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	
Links to Corporate Plan priorities or Policy Framework	

8 Document Information

Appendix No	Title
	Not applicable for this report
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Not applicable for this report	
Report Author	Contact Number
Health and Safety Advisor	242403

Report Reference –